NEVADA COMMISSION ON HOMELAND SECURITY
Change request for HSGP funding

Request Number NCHS - 147

SUB-GRANTEE: LVMPD

PROJECT NAME: Tactical Vehicle Event Planning

FUNDING YEAR: 9706716-SHSP

PROJECT MANAGER: Kendall Bell

Date: 12/11/18

Statewide Project _____yes _____no
Regional Project _X_yes _____no
Sustainment Project? ___yes _X_no

Need Additional Information from Presenter _____ yes _____ no

Reason for change:
n/a

How this change will impact the project:

Please see the change request and budget.

List all supporting documents to this change request:

_____ Project Change Request

___x___ Detailed Budget

___x___ Project Proposal and Investment Justification

___x____ Request for Funding from De-Obligation

_____ Other documents required to demonstrate the need for this change request (list documents).

NDEM/SAA Recommendation:

DEM Review (Signature): _____

Kelli Anderson, Emergency Management Programs Manager

Nevada Homeland Security Grant Program (HSGP) Project Proposal for FFY16 HSGP Funding Description	Date Submitted 11/29/2018

1)	**PROJECT TITLE:**	Operational Coordination - LVMPD Events Planning
2)	**Proposing/Lead Agency:**	LVMPD
3)	**Proposed Project Manager:**	Kendall Bell

4) CLASSIFICATION - ***Check the primary intention of the Proposed Project:*** **Choose one:**

NEW	New; no grant-funded projects have recently (within 5 years) addressed this capability	●
ENHANCE	Will primarily expand or enhance the capability(s) of prior grant-funded projects	○
SUSTAIN	Will primarily sustain capability or continue establishment effort in existing program	○

5) PROJECT OUTCOME - ***Describe the goal of the Proposed Project in a summary statement.***

Describe the desired outcome of goal of the Proposed Project in terms of capability. The statement should describe **how much** [quantify the capability improvement at a high level; for example: "To (establish, improve, expand, double, sustain, etc.)...]; **of what Core Capability (or Capabilities)** [consider aligning with Nevada Commission on Homeland Security (NCHS) FFY15 priorities (See #7)]; **for who** (identify the direct users/beneficiaries of the capability); and **where** (identify the geographic locale; example: state-wide, LV Urban Area, NE NV, or Reno, etc.].

The LVMPD Events Planning Section handles all the logistics, staffing and first responder coordination to special events within Clark County. This teams staffs and supports high profile populations of mass gathering. This grant is to outfit the interior of a Event Mobile Command Center to be pre-deployed on special events. The ability for the LVMPD Events Planning section to have this vehicle will better increase their posture to detect, prevent, deter, and respond to acts of terrorism. This project directly supports Clark County's Operation Coordination and aligns with and aligns with the Nevada Commission on Homeland Security's priorities.

6) CORE CAPABILITY - ***Identify by name the Primary Core Capability to be addressed.***

Reference the Department of Homeland Security (DHS) Core Capability list at:
https://www.fema.gov/core-capabilities

Primary Core Capability:	OPERATIONAL COORDINATION - [Mission Area: ALL]
Secondary Core Capability:	INTELLIGENCE AND INFORMATION SHARING - [Mission Areas: PREVENTION/PROTECTION]

7) PRIORITIES - ***Identify applicable Nevada Commission on Homeland Security (NCHS) Priority and Urban Area Strategy Objective to be addressed***

NCHS FFY16 Priority	#4 - OPERATIONAL COORDINATION
Urban Area Strategy	INTELLIGENCE AND INFORMATION SHARING

8) PROJECT IMPLEMENTATION - ***Describe how and by who the Proposed Project will be implemented.***

Describe in rough order the process by which the project will be accomplished, identifying who (i.e. staff, contractor, or ?) will perform what work

The LVMPD Events Planning section will manage this grant and handle the procurement of all items. Installation of all items will be handled by LVMPD. All bidding and purchasing will also be handled in-house.

9) SUB-GRANT AWARD RECIPIENTS - ***Identify the participating agency(s) and jurisdiction(s) proposed for awards.***

	Agency (FD, PD, etc.)	Political Jurisdiction (i.e.) City, County, State, etc.	Project Representative (individual)
9(a)	LVMPD	Clark County, NV	Kendall Bell
9(b)			
9(c)			

10) SUSTAINMENT - ***Identify any continuing financial obligation created by the Project, and proposed funding solution***

There is no continuing financial obligation, save it be the software and annual maintenance for the air cards.

Nevada Homeland Security Grant Program (HSGP) Project Proposal for FFY16 HSGP Funding Description	Date Submitted 11/29/2018

PROJECT TITLE (Autopopulate) Operational Coordination - LVMPD Events Planning

11) UASI-STATE BENEFIT - ***Identify the percentage of benefit accruing to the LV Urban Area versus State-Wide (non-UASI)***

Estimate the benefit of the Proposed Project, in percentage, that will accrue to the Las Vegas Urban Area (LV-UASI) versus that which will accrue to the balance of Nevada (State-wide) **EXCLUDING** the Las Vegas Urban Area. **Total should equal 100%**

LV-UASI %	State-wide %	TOTAL
100	0	100

Must Equal 100%

12) BUDGET - ***Describe objectives, acquisitions, and quantities within each category. Be specific. Identify UASI and State cost.***

12a) Planning [Development of policies, plans, procedures, mutual aid agreements, strategies]	LV-UASI	State-wide	SubTotal
			$ 0.00

12b) Organization [Establishment of organization, structure, leadership, and operation]	LV-UASI	State-wide	SubTotal
			$ 0.00

12c) Equipment [Procurement and installation of equipment, systems, facilities]	LV-UASI	State-wide	SubTotal
Tactical RZR, computer hardware, annual air card services, and radio base stations.	$31,814.00	$ 0.00	$ 31,814.00

12d) Training [Development and delivery of training to perform assigned missions and tasks]	LV-UASI	State-wide	SubTotal
			$ 0.00

12e) Exercise [Development and execution of exercises to evaluate and improve capabilities]	LV-UASI	State-wide	SubTotal
			$ 0.00

12f) Personnel [Staff (not contractors) directly implementing project and programmatic capability]	LV-UASI	State-wide	SubTotal
			$ 0.00

12g) PROJECT TOTALS	LV-UASI	State-wide	TOTAL
	$31,814.00	$ 0.00	$ 31,814.00

13) TASKS & SCHEDULE - ***Identify the necessary tasks/steps, and time needed.***

Task #	Task Description	From (month/year)	To (month/year)	Duration (months)
1	**Receive Funding**			
2	Bid Equpment	12/2018	6/2019	7
3	Issue Purchasing Order	12/2018	6/2019	7
4	Procure Equipment	12/2018	6/2019	7
5	Install Equipment	12/2018	6/2019	7
6				
7				
8				
9				
10				
11				
12				
13				

HOMELAND SECURITY GRANT PROGRAM (HSGP)
FFY 2016
LINE ITEM DETAIL BUDGET

	Agency Name	Las Vegas Metropolitan Police Department	Project Manager Name & Contact #	James Seebock 702 828 2281		Grant Manager Name & Contact #	Joni Prucnal 702 828 8267 & Angela Walker 702 828 8210						
	IJ TITLE:	Events Planning Equipment											
		One Budget Per Funding Stream											
		UASI											
Line #	CATEGORY	PERSONNEL DETAIL DESCRIPTION	Select Type	Previous Funding Type	Salary or Hourly	% of Effort	Calculation (hours)	Personnel Cost Amount	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source	Total Budget
	Personnel	Positions Require: How Many, Type, Max Amount of Time 12 mo, New, Existing & Description of Position. All personnel must be put under this category, please note each line with planning, organization, training or exercise.											
1								$ -					$ -
2								$ -					$ -
3								$ -					$ -
4								$ -					$ -
	Personnel Sub-Total							$ -					$ -

PERSONNEL COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAINE IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	FRINGE DETAIL DESCRIPTION	Purchase Type	Previous Funding Type	Salary Hourly	% of Effort	Calculation (hours)	Personnel Cost Amount	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source	
	Fringe Benefits	Positions Require: Fringe to be separate from Personnel Costs above											
5								$ -					$ -
6								$ -					$ -
	Fringe Sub-Total							$ -					$ -

FRINGE COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAINE IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	PURPOSE OF EACH TRAVEL, LOCATION, HOW MANY DAYS, PER DIEM BREAKDOWN	Purchase Type	Previous Funding Type	Category of Each Travel	Travel Reference # from Addendum	Total Trips	Cost for each Trip	Total Cost	Primary Core Capability	Secondary Core Capability	Funding Source	
	Travel Planning Training Exercise Equipment Organization	THIS IS A NEW REQUIREMENT TO PROVIDE ALL INFORMATION ON TRAVEL. ALL TRAVEL MUST BE LINE ITEMED OUT ON THE TRAVEL ADDENDUM PROVIDED. ALL DETAILS ARE REQUIRED. THIS CATEGORY IS FOR TRAVEL ONLY (INFORMATION NOT PROVIDED WILL NOT BE FUNDED BASED ON NON-COMPLIANCE)	Select Type				-		-				
9									-				-
10									-				-
11									-				-
12									-				-
13									-				-
14									-				-
	Travel Sub-Total								-				-

TRAVEL COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAINE IN DETAIL EACH LINE ITEM AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	PLANNING DETAIL DESCRIPTION	Purchase Type	Previous Funding Type		QUANTITY	UNIT COST	TOTAL	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source	
	Planning	DESCRIPTION OF PLANNING ACTIVITES MUST BE DETAILED OUT (GENERAL TERMS AND INFORMATION WILL NOT BE ACCEPTED BASED UPON NON-COMPLIANCE) NO TRAVEL IN THIS CATEGORY											
26								-					-
27								-					-
28								-					-
29								-					-
	Planning Sub-Total							$ -					$ -

PLANNING COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAINE IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	ORGANIZATION DETAIL DESCRIPTION	Purchase Type	Previous Funding Type		QUANTITY	UNIT COST	TOTAL	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source	
	Organization	**DESCRIPTION OF ORGANIZATION ACTIVITES MUST BE DETAILED OUT, SEE YOUR GUIDANCE FOR DESCRIPTION OF ORGANIZATION. THIS CATEGORY IS TYPICALLY FOR FUSION CENTER ACTIVITITIES - TO INCLUDE OVERTIME, VEHICLE AND EQUIPMENT RENTALS, OPACKS AND CONTRACTORS ONLY THIS IS NOT A SUPPLY CATEGORY.**											
35						-		$ -					-
36								$ -					-
	Organization Sub-Total							$ -					$ -

ORGANIZATION COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAINE IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	EQUIPMENT DETAIL DESCRIPTION	Purchase Type	Previous Funding Type		QUANTITY	UNIT COST	TOTAL	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source	
	Equipment	**DESCRIPTION OF EQUIPMENT ACTIVITES MUST BE DETAILED OUT (GENERAL TERMS AND INFORMATION WILL NOT BE ACCEPTED BASED UPON NON-COMPLIANCE) SEE YOUR GUIDANCE FOR DESCRIPTION OF ORGANIZATION - NO TRAVEL IN THIS CATEGORY - Must an AEL**											
37		Tactical Vehicle (RZR)	Sustainment	Other Federal		1	17,000.00	$ 17,000.00	Operational Coordination	Intelligence Information and Sharing	12VE-00MISS		17,000.00
38		Computer Hardware	Sustainment	Other Federal		1	3,734.00	$ 3,734.00	Operational Coordination	Intelligence Information and Sharing	04SW-04-NETW		3,734.00
39		Annual Air Card Service	Sustainment	Other Federal		1	1,080.00	$ 1,080.00	Operational Coordination	Intelligence Information and Sharing	04SW-04-NETW		1,080.00
40		Radio Base Stations	Sustainment	Other Federal		2	5,000.00	$ 10,000.00	Operational Coordination	Intelligence Information and Sharing	06CP-01-BASE		10,000.00
41								$ -					-
	EQUIPMENT Sub-Total							$ 31,814.00					$ 31,814.00

EQUIPMENT COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAINE IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	TRAINING DETAIL DESCRIPTION	Purchase Type	Previous Funding Type	Coordinated with the State Training Officer?	Is This Request on the TEPW?	QUANTITY	UNIT COST	Primary Core Capability	Secondary Core Capability	TOTAL	AEL Ref #	
	Training	**All Training in this category must be coordinated with the State/UASI Training Officer, Training Must have a FEMA/DHS Course #. Must Support SPR, THIRA, Strategy (NO TRAVEL IN THIS CATEGORY) Add Course # in Description**					-	-					
47													-
48													-
49													-
50													-
	Training Sub-Total										$ -		-

TRAINING COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAINE IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	EXERCISE DETAIL DESCRIPTION	Purchase Type	Previous Funding Type	Coordinated with the State Exercise Officer?	Is This Request on the TEPW?	QUANTITY	UNIT COST	Primary Core Capability	Secondary Core Capability	TOTAL	AEL Ref #	
	Exercise	**All Exercises must be HSEEP compliant and coordinated with the State/UASI Exercise Officer, Must Support the SPR, THIRA, Strategy (NO TRAVEL IN THIS CATEGORY)**											
51							-	-			$ -		-
52											$ -		-
	Exercise Sub- Total										$ -		$ -

EXERCISE COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAINE IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

										Budget Total Request	**$ 31,814.00**		**$ 31,814.00**

FISCAL YEAR 2016

HOMELAND SECURITY GRANT PROGRAM

INVESTMENT JUSTIFICATION PLANNING GUIDE: INSTRUCTIONS, IJ TEMPLATE AND PROJECT INFORMATION

FEBRUARY 2016

U.S. DEPARTMENT OF HOMELAND SECURITY

PART I.
FY 2016 HSGP INVESTMENT JUSTIFICATION INSTRUCTIONS

KEY CHANGES FOR FY 2016

Urban Areas
In the Explanatory Statement accompanying the FY 2016 Appropriation for the Department of Homeland Security (DHS), Congress expressed its intent that the Secretary fund up to eighty-five percent (85%) of nationwide risk. In accordance with that intent, the Secretary designated twenty-nine (29) Urban Areas eligible for funding under the Urban Area Security Initiative (UASI). This is an increase from the twenty-eight (28) Urban Areas eligible in FY 2015.

Controlled and Prohibited Equipment
On January 16, 2015, President Barack Obama issued Executive Order 13688, *Federal Support for Local Law Enforcement Equipment Acquisition*, to identify actions that can improve federal support for the appropriate use, acquisition, and transfer of controlled equipment by state, local, tribal, and territorial law enforcement agencies. The Executive Order specifically prohibits certain equipment from being purchased with Federal funds. The prohibited and controlled equipment rules have been included in this year's NOFO following the direction of Executive Order 13688 and apply to all grant recipients that request controlled equipment.

Countering Violent Extremism (CVE)
The Administration has placed a priority on countering violent extremism (CVE). The Administration's approach to Countering Violent Extremism (CVE) echoes the whole community approach to all-hazards preparedness and emphasizes and encourages partnerships with local community organizations, the private sector and other relevant partners. The HSGP allows a range of CVE activities and initiatives, and the Administration strongly encourages HSGP recipients to consider allocating grant funding to support CVE-related programs or projects. Examples of CVE-related programs or projects are provided in the FY 2016 HSGP NOFO.

Application Submission

Due to the SAA no later than April 5th by close of business day.

Once DHS/FEMA has determined an applicant to be eligible, applicants will receive notification for

OVERVIEW OF THE IJ TEMPLATE AND PROJECT WORKSHEET

The FY 2016 HSGP IJ Template provides applicants with an optional, MS Word formatted document, to assist in developing the first two sections of each Investment to be included as part of the final IJ. The IJ Project Worksheet is an MS Excel document that provides the applicants with a single table for organizing the information required for all projects.

The IJ Template and Project Worksheet are **only** preparatory tools. States, territories, and Urban Areas are **required** to use the web-based IJ submission module provided by DHS/FEMA in the Grants Reporting Tool (GRT) to submit their FY 2016 HSGP IJ submission. Each applicant's official IJ submission module is located on the GRT at *https://www.reporting.odp.dhs.gov/*.

ALIGNMENT TO CORE CAPABILITIES

Presidential Policy Directive 8: National Preparedness (PPD-8), signed on March 30, 2011, describes the Nation's approach to preparing for the threats and hazards that pose the greatest risk to the security of the United States. The objective of PPD-8 is to facilitate an integrated, all-of-Nation, risk informed, capabilities-based approach to preparedness. The core capabilities contained in the *National Preparedness Goal* (the "Goal") are the distinct critical elements necessary for our success. The core capabilities listed in the Goal are supported by the National Incident Management Systems (NIMS). NIMS ensures that the whole community is using common terminology.

FY 2016 HSGP applicants will be required to align each project in each investment to one of the core capabilities within the NPG. Applicants must also identify additional characteristics related to the specified capability, or the assets and activities within the project that support that capability.

Resource Typing
As part of the description for each project, the applicant must identify whether the project supports a NIMS typed resource. Applicants should refer to Resource Typing Library Tool located at *http://www.fema.gov/resource-management* to select specific typed resources. Resource typing is categorizing, by capability, the resources requested, deployed and used in incidents. Measurable standards identifying resource capabilities and performance levels serve as the basis for categories. Resource users at all levels use these standards to identify and inventory resources. Resource kinds may be divided into subcategories to define more precisely the capabilities needed to meet specific requirements.

Deployable
Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements.

Shareable
Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers).

Building Capability/Sustaining Capability
Building refers to activities that start a new capability or increase a capability. Sustaining refers to activities that maintain a capability at its current level. This project attribute contributes to the risk and gap analysis of the applicant and the Federal reviewers. It will assist DHS/FEMA in measuring progress towards National Preparedness Goal.

SUMMARY OF THE APPLICATION REVIEW PROCESS

Review Criteria

FY 2016 HSGP applications will be evaluated through a review process for completeness, adherence to programmatic guidelines, and anticipated effectiveness of the proposed investments. Applicants will be required to align all IJs to at least one core capability identified in the Goal. Descriptions of projects should be clear and concise and should include whether the project supports a NIMS typed resource and whether assets are deployable/shareable. The grant funded activities of every project must align to the HSGP solution areas: Planning, Organization, Exercises, Training and/or Equipment (POETE). A project may have activities in more than one solution area.

Grant projects must be: 1) both feasible and effective at reducing the risks for which the project was designed; and 2) able to be fully completed within the 3-year period of performance.
FEMA will use the information provided in the application and after the submission of the first BSIR, to determine the feasibility and effectiveness of the grant project. Information that would assist in the feasibility and effectiveness determination includes the following:

- Scope of work (purpose and objectives of the project, identification of what is being protected, identification of core capability addressed and whether the core capability is identified in the SPR, where applicable, as a priority);
- Desired outcomes, including expected long-term impact where applicable, and discussion of which core capability gap it helps to close and how;
- Summary of status of planning and design accomplished to date (e.g. included in a capital improvement plan); and
- Project schedule

Recipients are expected to conform, as applicable, with accepted engineering practices, established codes, standards, modeling techniques, and best practices.

Review and Selection Process

To ensure the effectiveness of proposed investments and projects, all applications will undergo a federal review. The federal review will be conducted by HQ Program Analysts. HQ Program Analysts will use a checklist to verify compliance with all administrative and eligibility criteria identified in the NOFO. Additionally using previously submitted SPR data, HQ Program Analysts will verify alignment of the proposed investments and projects to gaps identified through the THIRA/SPR process and national priorities identified in the NPR. IJs will be reviewed at both the investment and project level. The IJ will receive either an approval or conditional approval. Those IJs that are conditionally approved must be revised and must receive final approval prior to access to full funding.

Fusion center investments will be jointly reviewed by FEMA and the DHS Office of Intelligence and Analysis (I&A) for compliance with HSGP NOFO requirements to prioritize the alignment of requests with results from the annual Fusion Center Assessment Program. Investments that do not meet the requirements will be revised and must receive approval prior to accessing funds allocated to fusion center activities.

Burden Disclosure Notice: Form 089-1
Public reporting burden for this form is estimated to average 1488.5 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0125) NOTE: Do not send your completed form to this address.

PART II.

FY 2016 HSGP INVESTMENT JUSTIFICATION PLANNING TEMPLATE

The IJ Template is useful for the Portfolio and Investment Questions. For the project section, the applicant should use the Project Worksheet. The template allows applicants to take advantage of spelling and grammar as well as character count functions available in MS Word during the IJ development. To ensure adherence with formatting requirements, applicants are strongly encouraged to utilize these functions prior to copying text from MS Word to the GRT. Please note that character count limits include spacing and all forms of punctuation. To simplify the transfer of the narrative information section into NDgrants, it is also recommended that the applicant save a working copy of this document and delete pages 1-8 and pages 13-21.

PORTFOLIO INFORMATION PLEASE LEAVE THIS BLANK ONLY ONE IS REQUIRED FOR SHSP AND ONE FOR UASI

The portfolio provides the overall context for the investments and projects included in the application. The applicant must answer the two portfolio questions only once.

I.A. Discuss at a broad level the principle hazards, risk and capability gaps that the following investments will be addressing.

A 2500 character limit is allowed for this response. *Leave blank*

Guidance for Completing this Section: Applicants should briefly describe the spectrum of all-hazard risks the applicant faces. The description should provide the framework for all Investments provided within the IJ. Per the Homeland Security Act of 2002, as ameneded, applicants must demonstrate how the IJ will contribute to building and/or sustaining core capabilities and assist in preventing, preparing for, protecting against, and responding to acts of terrorism. Applicants are also encouraged to align their IJ with their State and Urban Area homeland security strategies and priorities.

Burden Disclosure Notice: Form 089-1
Public reporting burden for this form is estimated to average 1488.5 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0125) NOTE: Do not send your completed form to this address.

I.B. Identify the amount and percentage of funding that will be allocated for Management and Administration expenditures.

Note: The Total M&A Amount and Total M&A Percentage **will not** be automatically calculated in the table below. The GRT will automatically calculate the total when applicants transfer their answers. The total M&A percentage may not exceed five percent (5%) of the allocated funding. Please note that M&A should be calculated at the portfolio level per funding source (e.g., SHSP, UASI) and not at the individual Investment level.

Program	Request Amount	M&A Amount	M&A Percentage	Subtotal (Request Amount +
SHSP	$	$	%	$
UASI	$ 31,814	$	%	$ 31,814
Total:	$ 31,814	**$**	**%**	$ 31,814

SPECIFIC INVESTMENT INFORMATION

The applicant must answer the following questions for every investment.

II.A Provide the FY 2016 Investment name: (100 character max)

Operational Coordination – LVMPD Events Planning

II.B Provide the applicant name: (State/territory or Urban Area) (100 character max)

Las Vegas Metropolitan Police Dept. – LVMPD Events Planning Section

II.C What is the funding source for this investment: Each investment must identify a unique programmatic funding source. If a project will use multiple sources of funding, separate the amounts of funding from each source under different investments. If UASI funds are used by the SAA in support of the Urban Area, the SAA must, as part of the up to 10 UASI investments, propose an investment describing how UASI funds will be used by the SAA to directly support the Urban Area.

Funding Source		Funding Amount
Proposed Funding Source (*Select One*)	UASI	$ 31,814
FY 2015 Proposed Amount		$ 31,814

II.D Is this the consolidated fusion center investment? (Double-click to place an "X" in the corresponding box. Within the GRT, this will be a drop-down menu.)

Burden Disclosure Notice: Form 089-1
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☐ **Yes** ☒ **No**

Please note that all fusion center-related funding requests **must be consolidated into a single investment per funding source** (e.g., SHSP, UASI) in which recognized fusion centers reside. The consolidated fusion center Investment per funding source must address funding support for the recognized fusion center (For a list of recognized fusion centers, please see *http://www.dhs.gov/files/programs/gc_1301685827335.shtm*).

II.E How much of this Investment will be obligated towards Law Enforcement Terrorism Prevention Activities (LETPA):

$ 31,814

Per section 2006 of the *Homeland Security Act of 2002*, as amended, (6 U.S.C. § 607), FEMA is required to ensure that at least 25 percent (25%) of grant funding appropriated for the Homeland Security Grant Program are used for law enforcement terrorism prevention activities. FEMA meets this requirement, in part, by requiring all SHSP and UASI recipients to ensure that at least 25 percent (25%) of grant funding appropriated for grants awarded under HSGP's authorizing statute is used for law enforcement terrorism prevention activities. The LETPA allocation can be from SHSP, UASI or both. This requirement does not include award funds from OPSG.

II.F Describe how the THIRA, SPR, and Capabilities Estimation influenced the development of this investment.

This is one overall description of the THIRA and SPR for this entire IJ

The 2015 THIRA identified significant threats and hazards to the State of Nevada. Although not exclusive, the funding in this investment supports/sustains the following Core Capabilities and their related gaps identified in the NPG, THIRA, and/or SPR via the gathering, analysis, and dissemination of threat and hazard intelligence and information to federal, local, state, tribal, and private sector stakeholders; CIKR vulnerability / special events assessments; in an effort to detect, deter, prevent and/or mitigate terrorism, criminal activity and other public safety hazards:

Intelligence and Information Sharing – THIRA page # 15 -SPR page # 19 - High Priority;
Interdiction and Disruption – THIRA Page # 17 - SPR page # 22 – High Priority;
Cybersecurity – THIRA page # 23 -SPR page # 31 – High Priority
Physical Protective Measures – THIRA page #25 - SPR page # 33 – High Priority
Risk Management for Protection Programs and Activities – THIRA page #27 - SPR page # 36 – High Priority;
Long Term Vulnerability Reduction – THIRA page #33 - SPR page # 46 – Medium

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Priority;
Risk and Disaster Resilience Assessment – THIRA page #35 - SPR page # 49 – Medium Priority;
Threats and Hazard Identification – THIRA page #37 - SPR page # 52 – High Priority
Operational Communications – THIRA page #54 - SPR page #75 - High Priority
Situational Assessment – THIRA page #60 - SPR page #83 – High Priority

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PART III.

PROJECT INFORMATION

All of the requested funding must be associated with specific projects. For each project several pieces of information, or attributes, must be provided in order to submit the project for consideration in the application. The tables below list each attribute, followed by a description and a set of instructions for the applicant to follow to provide the appropriate information.

To prepare for completing the IJ in the GRT, applicants should utilize the Project Worksheet (*fema.gov/grants*) to plan their applications and to record the necessary information for each project. The Project Worksheet is divided into two tabs: 'Baseline Project Information' and 'Project Implementation'. Once the applicant provides a name for a project on the 'Baseline Project Information' tab, the name will auto-populate on the 'Project Implementation' tab.

The Project Worksheet provides dropdown selections for several of the project attributes. The applicant may then use the information collected in the worksheet for rapid transfer to the GRT interface. Each project will be given a unique identifier as it is submitted via the GRT. Recipients should keep a record of the project identifiers as they will be required to report on each project using that identifier.

INDIVIDUAL PROJECTS

III.A. Project Alignment to Core Capability Gaps

The first section of project attributes contains basic information about how the projects support or build core capabilities. All of these attributes are required for every project. If an attribute is left blank in the GRT an error message will appear and the applicant will not be able to submit the application.

The GRT will provide a list of sub-recipients from previous awards. Alternatively, the applicant will have the opportunity to add a new sub-recipient to the list. The attribute of 'Sub-recipient type' will be auto-populated based on the sub-recipient selection. The applicant must ensure that 80% of the award funds are passed through to local entities.

For additional information on the NPG and Core Capabilities, please visit *http://www.fema.gov/pdf/prepared/npg.pdf*.

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This is per project not per Investment Justification. Please add an additional text box for each project within the Investment Justification.

Attribute Name	Description	Application Instructions
Project Name	LVMPD - Events Planning Section	Provide a title for specified project (100 character max). Title must reflect nature of work to be completed under the project.
Project Description	The LVMPD Events Planning Section handles all the coordination, staffing, and first responder response to special events within Clark County. This team staffs EDC, Life is Beautiful, NYE, the marathon, and a great deal many more special events. This is the team that planed the Route 91 coordiation and it was determined that this equipment is necessary for them to be able to bridge identified gaps during that response on 1 October.	Provide a brief narrative describing the project at a high level. (1500 chars.) Identify the NIMS typed resource if any, that is supported by this project. Refer to the Resource Typing Library Tool at *http://www.fema.gov/resource-management*.
Sub-Recipient Name	N/A	Select the name of state agency or sub-organization receiving award funds or create a new sub-recipient.
Recipient Type	Local	This attribute will auto populate in the GRT based on what state agency or sub-recipient is selected.
Project Location	89106	Provide the 5-digit zip code where the project will be executed. The project location could be distinct from the sub-recipient address.
Primary Core Capability	Operational Coordination	Every project must support a Core Capability. Select the primary core capability associated with this project.
Sustain or Build	Build	Select "build" if this project focuses on starting a new capability or the intent of the project is to close a capability gap (i.e. taking the core capability as a whole from an SPR score 1 to a 2),

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		or "sustain" if the purpose of the project strictly maintains a core capability at its existing current level (i.e. the project does not move the core capability as a whole neither up nor down from its existing SPR score).
Deployable	Yes	Is the core capability supported by this project deployable to other jurisdictions? (Yes/No)
Shareable	Yes	Is the core capability supported by this project shareable with other jurisdictions? (Yes/No)

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III.B. Project Alignment to Solution Areas

The grant funded activities of every project must align to the HSGP solution areas: Planning, Organization, Exercises, Training and/or Equipment (POETE). A project may have activities in more than one solution area. For the POETE funding amounts the GRT will automatically calculate the Total Amount as you enter funding amounts. For additional information on the allowable cost categories, please refer to the FY 2016 HSGP NOFO.

Please add the amount of funds for each individual project. You may need to duplicate this text box

Attribute Name	Description	Application Instructions
Planning -	0	Identify the amount of funds in the project that will be for planning activities.
Organization-	0	Identify the amount of funds in the project that will be for organization activities.
Equipment -	$ 31,814	Identify the amount of funds in the project that will be for the purchase of equipment.
Training -	0	Identify the amount of funds in the project that will be for training activities.
Exercises -	0	Identify the amount of funds in the project that will be for exercise activities.
Total –	$ 31,814	Automatically generated by the GRT from the sum of the POETE cost categories.

III.C. Project Implementation and Management

For every project, identify the baseline for project implementation according to whether it builds on a previous investment. Not all projects will be linked to previous investments. Next, determine the appropriate project management phase. For new projects, this will likely be the 'initiate' or 'planning' phase. However, if the project builds on a previous investment, the project may be in a

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more advanced 'execution' or 'control' phase. As the project is implemented the recipient will be expected to report on the progress of the project through the management phases. Please reference Appendix A for a detailed description of the Project Management Lifecycle.

The applicant will then be required to provide start and end dates for the project, within the 36 month period of performance. Finally, indicate whether the activities of the project will require new construction or renovation, retrofitting, or modification of existing structures. This project attribute is required as some project activities may require extensive environmental review which can affect when implementation can begin.

IF you have more than one project, please duplicate the test box and complete this box for each project. Do no use this box for more than one project.

Attribute Name	**Description**	**Application Instructions**
Does the Project Support a Previously Awarded Investment?	Yes	Select yes if the current project is a continuation of an existing investment that has used grant funds for implementation from previous DHS/FEMA awards.
If yes, from which year?	FY2015, FY2016, FY2017, FY2018	If the project is a continuation of a previous investment, select the award year of that investment. If not, proceed to the Project Management Step question.
If Yes, which investment?	Fusion Center - SNCTC	If the project is a continuation of a previous investment, select the specific investment from the list.
What is the Last Completed milestone of the previous investment?	All Milestones are ongoing and the project remains in the Execute/Control phase.	Please refer to the investment identified above and then identify the last completed milestone from that investment. (250 char.)
Project Management Step	Execute/Control	Select the most applicable step. Refer to the appendices of the investment justification guide for a discussion of the standard project management steps and principles.

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Start Date	August 2018	Provide the approximate start date of the project, based on the expected notification of an award. If the project is a continuation of a previous investment, provide the approximate start date of that investment.
End Date	June 2019	Provide the approximate end date of the project. If the end date is the end of the expected period of performance, provide that.
Construction Activity	No	Select yes if the project may involve construction related activity.

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APPENDIX A.
PROJECT MANAGEMENT LIFECYCLE

The standard definition of a project is a temporary endeavor with a defined beginning and end (usually time-constrained, and often constrained by funding or deliverables), undertaken to meet unique goals and objectives, typically to bring about beneficial change or added value. Applying this standard to projects using preparedness grant funds, a project is a related set of activities and purchases supporting the building or sustaining of core capabilities, and is associated with a single entity responsible for execution.

This approach will allow DHS/FEMA and recipients to categorize the grant funded project as a discrete unit for post-award management, reporting, and monitoring purposes. The main steps and processes of the Project Management Lifecycle are summarized in this table:

Steps	Description	Process
Initiate -	The authorization to begin work or resume work on any particular activity.	**Each Process must include start and end date. Each process steps must be used.** August 2018 – June 2019 Involves preparing for, assembling resources and getting work started. May apply to any level, e.g. program, project, phase, activity, task.
Plan -	The purposes of establishing, at an early date, the parameters of the project that is going to be worked on as well as to try to delineate any specifics and/or any peculiarities to the project as a whole and/or any specific phases of the project.	August 2018 – June 2019 Involves working out and extending the theoretical, practical, and/or useful application of an idea, concept, or preliminary design. This also involves a plan for moving a project concept to a viable project.
Execute –	The period within the project lifecycle during which the actual work of creating the project's deliverables is carried out.	August 2018 – June 2019 Involves directing, accomplishing, managing, and completing all phases and aspects of work for a given project.

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Control -	A mechanism which reacts to the current project status in order to ensure accomplishment of project objectives. This involves planning, measuring, monitoring, and taking corrective action based on the results of the monitoring.	August 2018 – June 2019 Involves exercising corrective action as necessary to yield a required outcome consequent upon monitoring performance. Or, the process of comparing actual performance with planned performance, analyzing variances, evaluating possible alternatives, and taking appropriate correct action as needed.
Close Out -	The completion of all work on a project. Can also refer to completion of a phase of the project.	August 2018 – June 2019 Involves formally terminating and concluding all tasks, activities, and component parts of a particular project, or phase of a project.

For additional information on the Project Management Lifecycle, please visit Project Management Institute's (PMI) *A Guide to the Project Management Body of Knowledge* (PMBOK Guide) at *http://www.pmi.org/PMBOK-Guide-and-Standards.aspx*. Specifically, applicants are encouraged to reference Chapter three of the PMBOK Guide, *The Standard for Project Management of a Project.*

THIS GUIDE MAY NOT BE SUBMITTED TO *http://www.grants.gov*

Please transfer all responses completed in this worksheet to the IJ Submission module in the Grants Reporting Tool at *https://www.reporting.odp.dhs.gov*.